

**BIRCHVIEW DUNES ELEMENTARY SCHOOL
SCHOOL COUNCIL MEETING
January 15, 2018 @ 6:00 PM**

MINUTES

Present: Jennifer Ballard
Brett Bartle (Vice Chair)
Tanya Bradley
Donna Caissie (Staff Representative)
April Gennings (Voting Member)
Michael Giffen (Principal)
Amy Huestis (Voting Member)
Karen Jakubos
Cheryl McNally (Voting Member)
Melissa Mortimer (Vice Principal)
Hrvoje Pavlovic (Voting Member)
Joanne Pavlovic (Voting Member)
Carrie Pyatt (Secretary)
Darlene Schwan (Voting Member)
Jennifer Smallwood
Barbara Anne Smith
Christy Strodthoff (Treasurer)

Regrets: Jodi Baldwin
Helena Broad
Louise Coker
Kelly Cox
Lyenne Dunlop (Voting Member)
Tiina Keetch
Teresa Lawrence (Voting Member)
Dave Strudwick (Voting Member)

New Business

- Tanya Snell arrived early, and therefore presented her fundraising coupon book
- This is the first edition of the book, 5,000 copies have been printed
- These are currently available for purchase at Foodland, Dairy Queen, and Home Hardware
- This edition is valid until the end of May 2018
- The next edition will be out in June 2018 and will be valid for 1 year
- The book is sold for \$10 and \$5 is kept by the seller
- At the next meeting we will decide whether to proceed with this fundraiser however most felt it would be best to wait for the June 2018 edition
- Thanks to Tanya for her presentation, she departed the meeting

Opening Message from Mr. Giffen

- Victoria DiBiase has resigned as co-chair, and will no longer serve on council. Mr. Giffen expressed his appreciation for all of Victoria's efforts in the school and community.
- Mr. Giffen asked whether another voting member would be willing to step into this role with Brett Bartle as co-chair. Darlene Schwan volunteered, members approved. From this point forward, Brett and Darlene will co-chair council.

Approval of Minutes from previous meeting

- Motion to approve by Christy, seconded by Cheryl

Principal/Vice Principal Report

- Mr. Giffen expressed his appreciation to all council members for their efforts to date. He reiterated the importance of being mindful and respectful of all members, and to refrain from personal comments during council meetings. Please remember the confidential nature of some matters discussed at meetings, and keep the discussion in line with the agenda presented.
- Mr. Giffen and Ms. Mortimer suggested we try a 'speakers list' option at meetings, whereby members are given an order in which to speak, so that everyone has their opinion heard.
- Upcoming events include:
 - PD day on January 26
 - Cross-country skiing to start this week
 - February 16 report cards will be sent home
 - DPA bag order ready, coordinating with Mr. Carson
 - Judy Kauffman has requested new posters for the 'Holiday Post Office' - further details will be provided at the next meeting

Treasurer Report (Christy)

- Movie night raised \$225
- DPA bags cost \$3,000

Teacher Report

- No teaching member present

Updates to Old Business

- Boston Pizza Hot Lunch Day (Mr. Giffen reported)
 - 333 orders were placed for December 15 hot lunch day
 - Thank you to all who volunteered on that day to distribute lunches
 - Tanya Bradley will coordinate future hot lunch days
 - Staff stated that having lunches distributed at each hallway worked very well
 - Is it possible to have bigger portions, i.e. for grade 8 students, or perhaps double order
 - Tanya will look into scheduling a day in February - possibly February 16, and also look into what would happen in the event of a 'snow day'

- 12 Days of Christmas (Mr. Giffen reported)
 - 11,600 items were collected by all 3 Wasaga Beach elementary schools (Birchview, Worsley, and St. Noel)
 - The food bank reported this to be the largest single donation in their history
 - Perhaps next year more promotion is needed to ensure students and parents are aware of the food item required each day
 - St. Noel won the challenge, and Mr. Giffen wore their jersey for a day in compliance with the challenge

- Movie Night (Cheryl)
 - December 8 - 'Elf' was featured
 - As reported, \$225 was raised through popcorn and beverage sales
 - Estimated that 60 people were in attendance, and lots of positive feedback was provided
 - Having the concession stand outside the library worked well, and no intermission was provided

- Purchase of 6-foot buffet tables (Mr. Giffen and Cheryl)
 - Quotes were gathered from Canadian Tire and Costco
 - o \$50 per table at Canadian Tire
 - o \$140 per table at Costco (with a cart for transport)
 - Due to the high cost to purchase the 20 to 25 tables needed, it was decided that for the next Ladies Night, vendors would not be given the option to rent a table from Birchview, and will be asked to bring their own table. These tables are not otherwise needed at the school, and the school lacks the space to store these tables.

- Headsets for the Primary Division Play - The Jungle Book (Mr. Giffen)
 - Mr. Giffen obtained 2 quotes for the 8 additional headsets needed for the play
 - Costs range from \$7,597 to \$7,846
 - For the last play, these were rented at a cost of \$800
 - Members asked for additional quotes, as these costs seem high
 - This will be discussed further at the next meeting

- School Mascot (Brett)
 - Brett has collected 2 quotes to date, ranging from \$598 to \$5,500
 - She will continue to collect quotes for a dragon costume, including 'Loonie Times' in Toronto
 - The committee members: Brett, Darlene, Jodi, and Jennifer Ballard have not yet met to determine the costume, or discuss the contest to name the mascot
 - This will be discussed further at the next meeting

New Business

- Fundraising
 - Some ideas include an auction, and the coupon book presented by Tanya Snell
 - This will be discussed further at the next meeting

- Fun Fair
 - A date of June 7 had been set aside for Fun Fair (*Note: In follow-up, Mr. Giffen advised June 7 has been set for the provincial election, so we would need to change the date to June 14))
 - We discussed the challenge of finding volunteers to run this event; we need to decide whether to proceed with Fun Fair this year
 - If we can create a list of volunteers from Birchview's database, and possibly use volunteers on file at the Town of Wasaga Beach, maybe this event can proceed
 - This will be decided at the February meeting

Open Discussion

- Volunteer Coordinator
 - We briefly discussed the issue of hosting a meeting for our school volunteers, so that Tanya can create a list for future council events
 - This will be discussed further at the next meeting
- Spirit Wear
 - We are looking for a new supplier for our spirit wear
 - Further quotes and samples will be provided at the next meeting
- Beautification of Birchview
 - The Board supplier for the school sign is 'Trillium'; costs start at \$20,000
 - We discussed possibly having a solar option
 - This will be discussed further at the next meeting

Adjournment at 7:35 pm - motioned by Carrie

Next meeting: February 5, 2018